

# Department and Service Area Quick Reference Guide



## ADMISSIONS OFFICE

[canadorecollege.ca/admissions](http://canadorecollege.ca/admissions)

Canadore's Admissions team is available to help students, from applying to college, to registering for classes, to adding/dropping classes and all the way to convocation.

- Register for programs/courses: Full-Time, Part-Time, Continuing Education
- Keep personal information up-to-date
- Pay fees
- Obtain student identification (student card doubles as a bus pass for full-time students)
- Add or drop courses, program changes
- Transfer credits
- Acquire official transcripts
- Obtain certificate/diploma

### College Drive

☎ 705.474.7600 ext. 5123

### Commerce Court

☎ 705.474.7600 ext. 5720

✉ [admissions@canadorecollege.ca](mailto:admissions@canadorecollege.ca)

## ACCESS & INCLUSION

[canadorecollege.ca/inclusion](http://canadorecollege.ca/inclusion)

This office supports all individuals no matter their religion, race, ethnicity, age, gender identity, gender expression or sexual orientation.

Access and Inclusion helps facilitate campus celebrations, promotion of events, customized classroom presentations and workshops, preferred name changes, First Generation services and much more.

### Erin Mitchell, Coordinator

☎ 705.474.7600 ext. 5134

✉ [erin.mitchell@canadorecollege.ca](mailto:erin.mitchell@canadorecollege.ca)

## CAMPUS SHOP

[bkstr.com/canadorecampusstore](http://bkstr.com/canadorecampusstore)

The Campus shop offers supplies, traditional books, textbook rentals, stationery, software, hardware, gifts, clothing and accessories are available year-round. Students can also access online books, textbook rentals, eTexts and book borrowing.

✉ [canadorec@bkstr.com](mailto:canadorec@bkstr.com)

☎ 705.474.7600 ext.5347

## CANADORE STUDENTS' COUNCIL

[canadorestudentscouncil.ca](http://canadorestudentscouncil.ca)

The CSC is made up of representatives from the student body. The Council's goal is to develop and deliver cohesive on-campus programming that encourages cultural, educational, social and athletic leadership to improve the quality of life for all students at Canadore.

### Lise Paxton, Student Government Coordinator

☎ 705.474.7600 ext. 5301

✉ [lise.paxton@canadorecollege.ca](mailto:lise.paxton@canadorecollege.ca)

## CAMPUS FOOD BANK

Canadore Student Emergency Food Banks are located at each campus for students in need:

- Commerce Court Campus, E101
- Aviation Campus, Y237
- College Drive Campus, G223
- Parry Sound Campus, 126

### Lise Paxton, Student Government Coordinator

☎ 705.474.7600 ext. 5301

✉ [lise.paxton@canadorecollege.ca](mailto:lise.paxton@canadorecollege.ca)

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## CENTRE FOR CAREER DEVELOPMENT

[canadorecollege.ca/student-employment](http://canadorecollege.ca/student-employment)

The Centre offers programs and services designed to enhance the student experience through employment and experiential learning opportunities. They provide lifetime support for Canadore alumni.

- Job search support
- Resume, cover letters and interview preparation
- Employer networking
- Entrepreneurship support
- Volunteer and mentorship opportunities
- Job portal exclusive to Canadore students and alumni
- Co-curricular record
- Canadore Volunteers

**Ryan Drouin, Manager**  
Centre for Career Development

✉ [ryan.drouin@canadorecollege.ca](mailto:ryan.drouin@canadorecollege.ca)  
☎ 705.474.7600 ext. 5826

## FINANCIAL AID DEPARTMENT

Canadore has an extensive financial assistance program for both full-time and part-time students.

- Scholarships, Bursaries and Awards
- OSAP
- Campus Employment for Students
- HigherEd Points
- Secure financial assistance

**College Drive**

☎ 705.474.7600 ext. 5123

**Commerce Court**

☎ 705.474.7600 ext. 5720

✉ [finaid@canadorecollege.ca](mailto:finaid@canadorecollege.ca)

## FIRST PEOPLES' CENTRE

[canadorecollege.ca/FPC](http://canadorecollege.ca/FPC)

Canadore welcomes approximately 1,000 Indigenous students annually from across the country. Many Nations are represented, including Ojibway, OjiCree, Cree, Algonquin, Métis, Mohawk and Inuit. Services available include personal and academic counselling, advocacy, elders' programs, mentorship and peer tutoring.

Specialized support available for Ontario Works Clients.  
[canadorecollege.ca/IPREP](http://canadorecollege.ca/IPREP)

**Gerard Peltier, Recruitment and Retention Officer**

☎ 705.474.7600 ext. 5963

✉ [gerard.peltier@canadorecollege.ca](mailto:gerard.peltier@canadorecollege.ca)

## CAMPUS HEALTH CENTRE

[canadorecollege.ca/health-centre](http://canadorecollege.ca/health-centre)

The Campus Health Centre provides students with convenient access to a wide array of medical services including: illness/primary care, sexual health, immunizations, first aid and sutures, communicable disease screening, TB testing and disease prevention. There is a physician, a nurse and medical laboratory services on site.

☎ 705.474.7600 ext. 5261

## INTERNATIONAL OFFICE

[canadorecollege.ca/international](http://canadorecollege.ca/international)

Students come to Canadore from as far away as Brazil, China, India, Malaysia, Peru and Africa. The International Office provides support to all international students including orientation to the local community, guidance on matters related to health insurance coverage and immigration-related matters through a dedicated team of International Student Advisors (ISAs).

☎ 705.474.7600 ext. 5425

✉ [international@canadorecollege.ca](mailto:international@canadorecollege.ca)

## LEARNING LIBRARY

[www.eclibrary.ca](http://www.eclibrary.ca)

The Harris Learning Library has many services to support student learning.

- Friendly and helpful staff
- Information resources including books, games, streaming videos, audio books and electronic resources
- Access to materials from other libraries through InterLibrary Loan
- Individual and group study work spaces
- WiFi
- Copying and printing
- Access to the Learning Portal : [tlp-lpa.ca](http://tlp-lpa.ca)

☎ 705.474.3450 ext. 4221

✉ [info@eclibrary.ca](mailto:info@eclibrary.ca)

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## RESIDENCE

[canadorecollege.ca/residence](http://canadorecollege.ca/residence)

Canadore offers some of the newest residences in Ontario. The three secure apartment-style residences accommodate 675 students and are wheelchair accessible.

Each residence offers: a full kitchen, telephone, mail service, Internet access, and access to transportation and laundry facilities.

### Living Learning Communities

Living Learning Communities are designed to support student success in residence through specialized academic and social programs. Programs can include exam review sessions, team building, personal and professional development and more.

☎ 705.980.1301 ext. 0

✉ [info@canadoreresidence.ca](mailto:info@canadoreresidence.ca)

## SECURITY

Any questions regarding parking or campus safety including Campus Walk Program contact:

### Education Centre Security

☎ 705.474.7600 ext. 5555, 705.498.7244  
or 705.471.2488

### Commerce Court Security

☎ 705.474.7600 ext. 5636 or 705.498.9375

### Campus Safety Walk

☎ 705.494.9192

**Call 911 in the event of an emergency for Police, Fire and/or Ambulance**

## SPORT AND WELLNESS

[canadorecollege.ca/sport](http://canadorecollege.ca/sport)

Sport and Wellness offers recreation and extramural activities, varsity teams and leagues, fitness centres, and fitness and wellness classes as well as workshops and campus life events at each campus.

### Laura Rainer, Administrative Assistant

☎ 705.474.7600 ext. 5259

✉ [laura.rainer@canadorecollege.ca](mailto:laura.rainer@canadorecollege.ca)

📷 [instagram.com/canadore\\_panthers](https://www.instagram.com/canadore_panthers)

## STUDENT SUCCESS SERVICES

[canadorecollege.ca/studentsuccessservices](http://canadorecollege.ca/studentsuccessservices)

Student Success Services provides support through learning strategies, mental health and wellness events, and accommodation planning with students with disabilities.

- On-campus Support Services
- Mature student testing
- Individualized guidance, consulting and support
- Peer tutoring, academic supports
- Media resources
- Student success resource centre
- Summer transition program
- Mental health triage
- Ontario Telemedicine Network

☎ 705.474.7600 ext. 5205

✉ [studentsuccessnow@canadorecollege.ca](mailto:studentsuccessnow@canadorecollege.ca)

## TRANSFERS & PATHWAYS

[canadorecollege.ca/transfer](http://canadorecollege.ca/transfer)

This office helps students who are looking to study at Canadore from another school, continue their education at Canadore, or looking to pursue further education elsewhere, find the right path.

### Jonathan Cranston – Pathways Officer

☎ 705.474.7600 ext. 5139

✉ [jonathan.cranston@canadorecollege.ca](mailto:jonathan.cranston@canadorecollege.ca)